

Application for Membership of ARC Inc. in the Member Category

For CoM Use Only

Presented to CoM:

...../...../.....

Member Advised:

...../...../.....

Method:

.....

Application proposed by:

.....

Application seconded by:

.....



Treasurers Use Only

Version: **AUGUST 2016**

M/S No:

.....-AM-.....

Date Joined:

...../...../.....

First Expiry Date:

...../...../.....

Payment Received:

J/A Fee: \$

M/S Fee: \$

CrC Fee: \$

TOTAL: \$

DrCr / CrC / MO / Cheque / Cash

Processed Lodged
Invoiced Received

Application For Membership In The Member Category **[Use this form to join ARC Inc.]**

Mission Statement

Australian Reiki Connection Inc.

An Association Working Within And Promoting The Spirit Of Reiki,
Through Teaching, Healing, Fellowship And Research,
Both Within The Reiki Community And The Wider Community.

Member status is available to persons who:

- Have been trained and hands-on attuned in the Usui system of Reiki by a Reiki Teacher whose qualifications and practices are established as meeting the criteria laid down by ARC Inc. for recognition of Teachers. [Reiki I, Reiki II, Reiki Master. Hands-on attuned by a Teacher meeting all ARC Inc. criteria]
- Provide a **certified** copy of their certificate or certificates showing the name and signature of the Master Teacher, level attained and date of training.
- Provide a copy of the **LINEAGE** of their Teacher(s). **[List of Your Teachers Teachers etc. back to Usui]**
- Meet such other requirements as are specified in the ARC Inc. Code of Ethics for Reiki Channels.
- Pay an administration/joining fee of **\$40 PLUS** the initial annual membership fee of **\$40** [Full voting rights apply]
- Members joining between **1st March** and **30th June** pay the administration/joining fee of **\$40 PLUS** only half the initial (\$40) annual membership fee: **\$20** [Full voting rights apply] **TO BE RENEWED AT 31st August 2017**
- Members joining between **1st July** and **31st August** pay the administration/joining fee of **\$40 PLUS** an initial annual membership fee of **\$50** - [Full voting rights apply] **TO BE RENEWED AT 31st August 2018**
- All Reiki Channels applying to join the Association must use this form only. **[Return ALL 8 Pages]**

An **ARC Inc.** membership certificate will be issued once your application, with the required fee paid, has been accepted. Certificates are valid until the following **31st August**.

ANNUAL certificates are issued following payment of your membership renewal fee.

Annual membership renewal fee is payable by 31st AUGUST of every year.

Privacy

Australian Reiki Connection Inc. will protect your personal information. ARC Inc. is subject to the National Privacy Principles (NPP) as set out in the Privacy Act 1988 (Commonwealth). The NPP governs the way we collect, use, disclose & secure information about you. The NPP also permits you access to the information we hold about you in order to correct or update it.

Application for Membership of ARC Inc. in the Member Category

PLEASE READ THE REMAINDER OF THIS APPLICATION FORM CAREFULLY BEFORE YOU COMPLETE IT. IF YOU HAVE QUESTIONS PLEASE TELEPHONE 1300 130 975 FOR CLARIFICATION BEFORE YOU SUBMIT YOUR APPLICATION, THANK YOU.

For Membership Officer Use Only
Version: August 2016
 M/S No:

Member Details

PLEASE PRINT IN BLOCK CAPITALS IN INK

Title: **Ms / Miss / Mrs / Mr** (please circle applicable)

YOUR NAME IN FULL:

HOME ADDRESS: Street Number and Street Name:

Suburb/City: State/Territory: Postcode:

POSTAL ADDRESS: Street Number and Street Name **OR** Post Office Box Number:

Suburb/City: State/Territory: Postcode:

HOME PHONE No:

MOBILE PHONE No:

EMAIL ADDRESS:

[PLEASE PRINT ~ USE ONLY BLOCK LETTERS]

You will receive the **ARC INK MAGAZINE** by email. It is available to download from the ARC website in the Members Area. It is available to download from the ARC FaceBook page. (See page 9)

You will receive the **ARC INK E-news NewsLetter** by email. It is available to download from the ARC website in the Members Area. (See page 9)

Do you belong to any other Professional Association(s)?

YES [] NO []

If yes, then please list the association(s) name(s):

Write **your name** as you wish it to appear on your ARC Certificate of Membership:

.....

To assist ARC Inc. evaluate our advertising and marketing strategy please choose from the following. Your co-operation is appreciated.

Where did you first hear about the Australian Reiki Connection?

- | | | | |
|--------------------------------|-----|------------------------|-----|
| Yellow Pages Telephone Book. | [] | ARC Inc. Website* | [] |
| Yellow Pages Online Directory. | [] | Master/Teacher | [] |
| Living Now Magazine | [] | Treatment Practitioner | [] |
| Internet/Online Search | [] | Family Member / Friend | [] |
| Innerself Magazine SA* | [] | Other (Please State) | [] |

Reiki Level(s)/Qualification(s)

PLEASE PRINT IN BLOCK CAPITALS IN INK

The branch / division of practice of the Usui System of Reiki [NOT the Level(s)] in which you are applying for membership of ARC Inc. (as shown on your certificate of attunement)

Usui Shiki Ryoho (Usui System of Natural Healing) - [] - Western Lineage [TAKATA]

Usui Reiki Ryoho - [] - Eastern Lineage

Gendai Reiki Ho - [] - Eastern Lineage

Komyo Reiki - [] - Eastern Lineage

State what level(s) of Reiki qualification you have been attuned to:

Reiki Level I - [] - The date of your hands-on attunement:/...../.....

Teachers Name:

It is required that an interval of a minimum of 21 days and preferably 2-3 months has passed between the completion of Reiki Level I and training in Reiki Level II. (See page 7)

Reiki Level II - [] - The date of your hands-on attunement:/...../.....

Teachers Name:

It is envisaged that an interval of preferably one year has passed between the completion of Reiki Level II and the undertaking of Reiki Master / Teacher Level [Teaching Master] (See page 8)

Reiki Master / Teacher - [] - The date of your hands-on attunement:/...../.....

Teachers Name:

Attach a copy Lineage for EACH of your Reiki Teachers

Your lineage should display only the name of each teacher who trained the subsequent Reiki channel to master level, from Usui to your Reiki Master/Teacher. e.g. Mikao Usui, Chujiro Hayashi, Hawayo Takata, etc.

Are there any other 'hands-on systems' that you have been taught/trained in?

State
All:

Are there any other 'modalities' that you have been taught/trained in?

State
All:

Use this section for any further comments in regard to your membership application.

Application for Membership of ARC Inc. in the Member Category

Declaration by applicant

I apply for membership of the Australian Reiki Connection Inc. in the MEMBER Category on the basis of the information in this form and any attachments. I agree to abide by the rules and standards of the association. The information provided in this application and in any annexure is true and correct.

Print Name of Applicant:

Signature of Applicant:

Date of signing:

Nominated by Member Number: _____ -A_____

[PLEASE Read Note page 6]

Name of Nominator:

Signature of Nominator:

Date of signing:

In order for your application to be processed you need to send the following:

1. [] Signed Membership Application Form - **[Return ALL 8 Pages]**
2. [] **Certified***** Copy of each of your Usui System of Reiki Certificates
3. [] Copy of each of your Teacher's Lineage
4. [] Include the Joining Fee PLUS the Membership Fee
5. [] Sign & Date the ARC Inc. Code of Ethics & the Declaration

******* *The photocopies you provide must be "certified-copies" that state it to be "a true copy of the original document which has been sighted" [see page 9]*

POST THE COMPLETED APPLICATION FORM AND PAYMENT TO:

**ARC Inc. Membership Officer
PO Box 113
Holmesglen
VIC 3148**

Application for Membership of ARC Inc. in the Member Category

Method of payment

Note: Please allow up to 8 weeks for the processing of your application

FEEs: Administration/Joining Fee \$40 + Annual Member Fee \$40 = \$80 (see also page 1)

If the date you are completing this form is between 01/09/2016 to 28/02/2017 then you are required to pay \$80 (\$40+\$40) renewing 31/08/2017

If the date you are completing this form is between 01/03/2017 to 30/06/2017 then you are required to pay \$60 (\$40+\$20) renewing 31/08/2017

If the date you are completing this form is between 01/07/2017 to 31/08/2017 then you are required to pay \$90 (\$40+\$50) renewing 31/08/2018

I enclose Cheque or Money Order in the amount of \$..... made payable to:
Australian Reiki Connection Inc.

Please Charge my: Visa Card MasterCard the amount of \$

~~Payment by credit card is subject to a 4% surcharge to cover credit card bank fees charged to ARC - Currently:~~ **ARC no longer applies a surcharge to Credit Card payments**
ARC only accepts VISA or MasterCard

~~\$60 subject to \$2.40 surcharge: \$80 subject to \$3.20 surcharge: \$90 subject to \$3.60 surcharge~~

Write the Cardholder's Name as it is shown on the card:

Name : _____

Card No:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Signature: **SIGN Here>>>**

Expiry Date: Month/Year

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Card Security Code / The CVN (Card Verification Number) is a 3 digit number printed on your card. As you are using a Visa or Mastercard it is the last 3 digits of the number that appear on the back of your card

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PAYMENT OF THE FEES CAN BE MADE DIRECTLY INTO THE ARC BANK ACCOUNT USING YOUR FULL NAME AS THE REFERENCE - CHECK THE BOX BELOW IF YOU CHOOSE THIS METHOD

Bendigo Bank - BSB Number: 633-000 - Account Number: 115445421

Account Name: Australian Reiki Connection Inc. Reference: YOUR Full Name

Check box ONLY if payment has been made into the Bank Account by direct credit

Code of Ethics

Members of the Australian Reiki Connection Inc. agree to adopt, follow and support the following Code of Ethics of ARC Inc.

To respect the inherent dignity of individuals, clients, students, colleagues, other practitioners and people from all walks of life.

To act with integrity and on the basis of a well-informed conscience at all times.

To actively practice and promote the Reiki Precepts expounded by Mikao Usui and to continue to honour the Code of Ethics of ARC Inc., which is based upon these precepts.

To conduct treatments & teaching in a responsible manner, consistent with the safety, health and welfare of the community.

To be honest and realistic when making statements about the possible outcomes of Reiki treatments, and whenever possible, to base comments upon reliable information, experience and current research.

To endeavour to improve the community's understanding of Reiki, its applications, potential benefits and challenges.

To act in fairness, honesty and in good faith towards all people regardless of such factors as personal wealth, race, religion, sexuality, disability, age or national origin.

To assist, wherever appropriate, colleagues, co-workers and Reiki practitioners in their continuing professional development.

To support ARC Inc. and its members in the application and upholding of this Code of Ethics.

I AGREE TO ABIDE BY THE ARC INC CODE OF ETHICS:

Signed: Dated.....

****IMPORTANT NOTICE**** for intending members who have not been nominated by an existing ARC member, please indicate that you have been taught - in each level that applies to you - all of the following standards by signing your name at the end of each relevant section:

Application for Membership of ARC Inc. in the Member Category

Reiki Level I

- All students having completed an ARC Inc. recognised workshop will have been taught all information and techniques necessary for them to become proficient Reiki Channels and will be able to demonstrate a working knowledge of Reiki Level I.

I have been taught:

- * The Reiki precepts/principles and ethics.
- * Meditations and/or techniques.
- * How to channel Reiki for self-healing.
- * How to channel Reiki for healing others, including full body and short (seated) treatment.
- * The history of my Reiki lineage.

I have been individually attuned to Reiki Level I using one or more 'hands on' attunements.

No symbols are required to be taught to students at Level I

Signature _____

Reiki Level II

It is a requirement that an interval of **at least 21 days and preferably 2-3 months** has passed between the completion of Reiki Level I and training in Reiki Level II.

- All students having completed an ARC Inc. recognised workshop will have been taught all information and techniques necessary for them to become proficient Reiki II Channels and/or Practitioners and will be able to demonstrate a working knowledge of Reiki Level II.

I have been taught:

- * Three Usui Reiki sacred symbols, their meanings and uses and their protection.
- * An understanding of the practical applications of the three symbols.
- * How to use the symbols for hands-on and distant healing.
- * The ethics required to use the symbols.
- * The history of my Reiki lineage.

I have been individually attuned to Reiki Level II using one or more 'hands on' attunements.

I have had adequate practice time and will have access to ongoing assistance and support from the Master Teacher.

Signature _____

Application for Membership of ARC Inc. in the Member Category

Reiki Master Level

It is envisaged that an interval of preferably one year has passed between the completion of Reiki Level II and the undertaking of Reiki Master Level.

It is further envisaged that the student would have attended a number of Reiki I and Reiki II classes to assist the Master Teacher.

All students having completed an ARC Inc. recognised workshop will have been taught all information and techniques necessary for them to become proficient in and able to demonstrate a working knowledge of Reiki Master Level.

After training a Master will have:

- * Demonstrated regular and responsible use of Reiki in their life.
- * Shown an understanding of the commitment involved in becoming a Reiki Master
- * Made a commitment to Self-Master their lives according to the principles and ethics of Reiki.
- * A good understanding of Reiki theory and practice.
- * Knowledge of their Reiki lineage.
- * Been individually attuned to Reiki Master using one or more 'hands on' attunements as appropriate for the initiation of a Master.
- * Authenticated past training (e.g. by producing certificates and providing evidence of hands-on attunements).
- * Undertaken additional personal and professional development.

*** *** *** ***

I have been taught:

- * The requirements and fundamental principles handed down in the Usui tradition for the attainment of the title of Master.
- * The sacred Usui Reiki Master symbol, its meaning, uses and its protection.
- * An understanding of the practical applications of the Master symbol.
- * The ethics required when using the symbol.

Teaching

(Only complete this section if you are a 'Teaching Master')

In addition I am a Teaching Master and have been taught:

- * **All procedures for carrying out hands-on attunements at:
Reiki I - Reiki II - Reiki Master / Teacher level - [Please circle applicable levels]**
- * **The necessary skills to be able to teach Reiki to others.**
- * **I have an experiential understanding of what I teach.**

Signature _____

Application for Membership of ARC Inc. in the Member Category

GUIDE: This guide does not form part of the application form and is included by ARC only to assist you in completing the application form. Pages 1 to 8 inclusive **MUST** be returned in order for an application to be assessed.

Member Details [Page 2]

Provide Your **Title**, Your **Name in Full**, Your **Home/Residence Address** and if different Your **Postal Address**, a telephone number at which you can be contacted: **Home/Mobile**, Your **Email Address** [All Member details are kept totally private and confidential]

ARC INK Magazine from the Australian Reiki Connection is published six times a year in **February/April/June/August/October/December** and is available to all Reiki channels and anyone else who may find interest in reading it.

ARC INK E-news NewsLetter from the Australian Reiki Connection is published six times a year in **March/May/July/September/November/January** and is available **ONLY** to Members of the Association. This publication is available by email and in the Members Area of the ARC website.

Members who request/require the **ARC INK Magazine** and **ARC INK E-news NewsLetter** to be **POSTED** through Australia Post will be required to pay an extra fee for this service.

Reiki Level(s)/Qualification(s) [Page 3]

Level I Reiki Channels can join the Association but only Level II and Master Level are entitled to obtain professional insurance cover through their Membership.

What you need to provide with your application [Page 4]

1. The completed 8 pages of the application form.
2. "Certified" copy of each of your **USUI System of Reiki** Certificates of attunement

NOTE:

In Australia a copy may usually be certified by a person who is able to witness a statutory declaration under federal legislation. Categories of people are listed in Schedule 2 of the Statutory Declarations Regulations 1993 (Cth). Schedule 2 states that Chiropractors, Dentists, Legal practitioners, Medical practitioners, Nurses, Optometrists, Patent attorneys, Pharmacists, Physiotherapists, Psychologists, Trade mark attorneys and Veterinary surgeons may certify copies. Part 2 of the Schedule lists various other professions and positions, the members or occupants of which may also certify copies (for example, Judges, Police Officers and Members of Parliament). A typical certificate endorsed on the photocopy is; ON face/front of the document NOT on the back;

CERTIFIED TRUE COPY OF THE ORIGINAL **ON the FRONT/FACE of the Document**

I certify that this is a true copy of the original document.

Signed: Dated: Authority to sign: Postal address/email address/telephone number

3. A photocopy of each of your Teacher's Lineage. The lineage of each of your different Teachers

4. The Administration/Joining Fee and the Annual Membership Fee

NOTE:

Payment of Fees can be made by Personal or Bank Cheque, by Australia Post Money Order, by VISA Card or by MasterCard - Bank Cheques & Money Orders can cost approx. \$10 - \$15 each to purchase, while Credit Card payments are not subject to any surcharge - In order to assist our applicants find the most economical method of payment of Fees, ARC allows for direct credit payments to be made to the ARC Bank Account.

A **Full Refund** is made when an application is refused.

FURTHER QUESTIONS - THEN PLEASE TELEPHONE 1300 130 975 FOR CLARIFICATION BEFORE YOU SUBMIT YOUR APPLICATION, THANK YOU.